



# SRI RANGANATHAR INSTITUTE OF ENGINEERING AND TECHNOLOGY

(Approved by AICTE, New Delhi, Affiliated to Anna University, Chennai)  
(An ISO 9001:2015 Certified Institution)

Athipalayam, Coimbatore - 641 110. Web site: sriet.ac.in Ph: 0422 2697792



ISO 9001:2015

## IQAC SECOND QUARTERLY MEETING



**SRI RANGANATHAR**  
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## INTERNAL QUALITY ASSURANCE CELL (IQAC)

09.12.2020

### CIRCULAR

2<sup>nd</sup> Meeting of Internal Quality Assurance Cell (IQAC) will be held on 11.12.2020 (10:00 AM to 12:30 PM) at Board room for monitoring the progress and functioning of academic and administrative units. All the members are requested to attend the meeting

#### Agenda:

1. Review of First Meeting
2. Academic Activities
3. Preparation of NAAC
4. Awards/ Achievements

  
IQAC DIRECTOR

  
PRINCIPAL

Copy To,

The Chairman for Kind Information,

Principal Office,

IQAC Members



  
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Sri Ranganathar Institute of  
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Coimbatore - 641 110.

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## IQAC 2<sup>nd</sup> Quarterly Meeting (October, November & December)

Meeting Date and Time	11-12-2020 (10:00 AM to 12:00 PM)
Venue	Board Room

Academic Year 2020- 21

Members present in the Meeting:

S.No.	Name of the Faculty	Department
1	Dr.K.P.Arulshri, Chairman,IQAC	Principal
2	Dr.J.Maalmarugan, Director, IQAC	HoD/EEE
3	Dr.B.Kavitha, Additional Director, IQAC	Associate Professor / S&H
4	Mrs.J.Jayabharathi, Member,IQAC	HoD/ECE
5	Mr.D.Arivazhagan, Member,IQAC	Associate Professor /Mech
6	Mr.K.Karthikeyan, Member,IQAC	HoD/CIVIL
7	Dr.Mekala, Member,IQAC	HoD/CSE
8	Dr.M.Meenakumari, Member, IQAC	Professor/ECE
9	Mr.M.Suresh Kumar, Secretary, IQAC	Associate Professor/CSE
10	Mr.M.Viramanikandan, AGM & HR –Versa Drives, Idikarai Coimbatore	External Expert

  
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At the outset, Dr.K.P.Arulshri, Principal, SRIET & Chairman-IQAC welcomed all the members for the second meeting of SRIET-IQAC. He extended a special welcome to the M.Viramanikandan, AGM & HR –Versa Drives, Idikarai Coimbatore, - Industrialist.

### POINT 1: Review on First Meeting of IQAC

- The first meeting activities have been reviewed by IQAC director.

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Sl.No.	Points Discussed	Response from other members	Target Date	Responsibility
<b>1</b>	<b>Review of First Meeting</b>			
a)	Department Activity	All heads of Department presented the details of Events which was conducted in their respective department during the past three months	-	-

**POINT 2: Academic Activities**

Sl.No.	Points Discussed	Response from other members	Target Date	Responsibility
<b>2</b>	<b>Academic Activities</b>			
a)	University Result	Previous semester result analysis was made and various points have been discussed for improving the result in upcoming semester	-	-
b)	Focusing the result	CIA test performance was discussed and coaching for Semester examination was planned for weak students and must ensure for producing the good results	NOV 2021	All HoDs/ Faculty Members
c)	Placement Cell	Principal insisted the placement to bring more companies for the placement and number of student count in getting placement should get increased	Immediate	Placement Officer/Placement Coordinator
e)	Attendance	Minimum attendance required for the students to appear for Anna University Semester Examination	Continuous	All HoDs
f)	Feedback	Feedback should obtained from all the students for all the courses in their respective departments and analysis is to be made	During the end of semester	All HoDs / Staff-in-charge for feedback

*Kapoor*

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### POINT 3: Preparation of NAAC

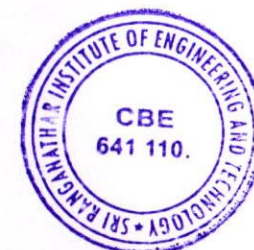
Principal and IQAC Director are asked All HoD's and IQAC members to start preparation of National Assessment and Accreditation Council (NAAC) and work distribution and documentation of NAAC criteria in department wise is given below.

Criteria	Name of the Department In-charge	Name of the Coordinator	Target date	Responsibility
I	EEE	Mrs. M. Malathi, AP/ EEE	Immediate	Criteria Coordinator/ All Department Faculty members
II	ECE	Mr. V.R. Mani, AP, ECE	Immediate	Criteria Coordinator/ All Department Faculty members
III	CSE	Mr. S. Sathish, AP/ CSE	Immediate	Criteria Coordinator/ All Department Faculty members
IV	MECHANICAL	Mr. V. Bharath, AP/MECH	Immediate	Criteria Coordinator/ All Department Faculty members
V	S&H	Mr. B. Dhakshinamoorthy, AP/ English	Immediate	Criteria Coordinator/ All Department Faculty members
VI	CIVIL	Mr. G. Alamelu, AP/ CIVIL	Immediate	Criteria Coordinator/ All Department Faculty members
VII	EEE	Mrs. K. Bhagyalakshmi, AP/ EEE	Immediate	Criteria Coordinator/ All Department Faculty members

  
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### POINT 4: Awards/ Achievements










Sl.No.	Points Discussed	Response from other members	Target Date	Responsibility
4	<b>Awards/ Achievements</b>			
a)	NPTEL AWARD	Mrs. D. Nivea, AP/ EEE has been recognized as NPTEL ENTHUSIAST DEC 2020 by NPTEL All members from IQAC cell congratulated her hard work.	-	-

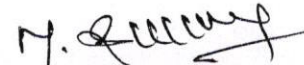


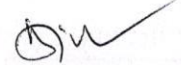
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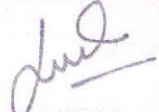
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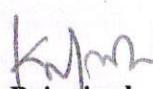
Faculty Signature:

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IQAC Secretary


  
IQAC Additional Director

  
IQAC-Director

  
Principal

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Internal Quality Assurance Cell Members.

  
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