



SRI RANGANATHAR INSTITUTE OF ENGINEERING AND TECHNOLOGY

(Approved by AICTE, New Delhi, Affiliated to Anna University, Chennai)
(An ISO 9001:2015 Certified Institution)

Athipalayam, Coimbatore - 641 110. Web site: sriet.ac.in Ph: 0422 2697792



ISO 9001:2015

IQAC THIRD QUARTERLY MEETING



SRI RANGANATHAR
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INTERNAL QUALITY ASSURANCE CELL (IQAC)

05.01.2021

CIRCULAR

3rd Meeting of Internal Quality Assurance Cell (IQAC) will be held on 08.01.2021 (10:00 AM to 12:30 PM) at Board room for monitoring the progress and functioning of academic and administrative units. All the members are requested to attend the meeting

Agenda:


1. Activity Report for 2020-21 ODD Semester
2. Preparation of NAAC
3. Institutional / Faculty Activities
4. Students Activities


IQAC DIRECTOR


PRINCIPAL

Copy To,

The Chairman for Kind Information,
Principal Office,
IQAC Members.


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	Rev. No	00
	Date	08.01.2021
	Page No	1 of 4

IQAC 3rd Quarterly Meeting (January, February & March)

Meeting Date and Time	08-01-2021 (10:00 AM to 12:30 PM)
Venue	Board Room

Academic Year 2020-21

Members present in the Meeting:

S.No.	Name of the Faculty	Department
1	Dr.K.P.Arulshri. Chairman,IQAC	Principal
2	Dr.J.Maalmarugan, Director, IQAC	HoD/EEE
3	Dr.B.Kavitha, Additional Director, IQAC	Associate Professor / S&H
4	Mrs.J.Jayabharathi, Member,IQAC	HoD/ECE
5	Mr.D.Arivazhagan, Member,IQAC	Associate Professor /Mech
6	Mr.K.Karthikeyan, Member,IQAC	HoD/CIVIL
7	Dr.Mekala, Member,IQAC	HoD/CSE
8	Dr.M.Meenakumari, Member, IQAC	Professor/ECE
9	Mr.M.Suresh Kumar, Secretary, IQAC	Associate Professor/CSE
10	Mr.M.Viramanikandan, AGM & HR –Versa Drives, Idikarai Coimbatore	External Expert


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At the outset, Dr.J.Maalmarugan, HoD/EEE, SRIET & Director-IQAC, welcomed all the members for the third meeting of SRIET-IQAC. He extended a special welcome to Mr.M.Viramanikandan, AGM & HR –Versa Drives, Idikarai Coimbatore Member-Industrialist. He informed the members that the recommendations of second IQAC meeting were successfully implemented.

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POINT.1: Activity Report for 2020-21 ODD Semester

POINT.2: Preparation of NAAC

POINT.3: Institutional / Faculty Activities

POINT 4: Students Activities

Plan of Action of IQAC is proposed and as follows

Sl.No.	Points Discussed	Response from other members	Target Date	Responsibility
1	Activity Report for 2020-21 ODD Semester			
a)	Submission of Activity Report	Activity report for the 2020-21 even semester has submitted by IQAC Director to all members	-	-
2	National Assessment and Accreditation Council (NAAC)			
a).	Preparation of SSR	(i). Dr. J. Maalmarugan will be the overall coordinator for NAAC preparation and Dr.B. Kavitha will be Co-Coordinator.	-	All HoDs/All Faculty members
		(ii). Criteria wise presentation is going to be scheduled in the month of February.	Feb 2 week 2021	
		(iii). Institutional Information for Quality Assessment (IIOA) to be submitted at the earliest.	April 4 th week	
		(iv). Submission of Self Study Report (SSR) to be scheduled.	June 4 th week	
3.	Institutional / Faculty Activities			
a)	Research/ Project Proposal	(i) To encourage the faculty members for undertaking quality research activities and bring out many research projects and publications (ii) To motivate senior faculty members of all		



K. Ramesh
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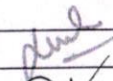
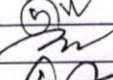

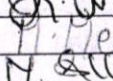
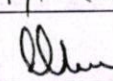
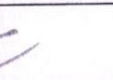
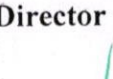


		departments to obtain major funded projects (iii) To insist the junior faculty members of all departments to obtain minimum minor funded projects (iv) To encourage faculty members to organize funded workshops /seminars / conferences at International level.	-	All HoDs/All Faculty members
b)	Events	Different events should be planned in this semester.	Feb 2021	All HoDs/All Faculty members
c)	Conference	National Level conference to be organized in the month of February	Feb 2021	All HoDs/All Faculty members
d)	NPTEL	All the faculty members from all department are insisted to register for NPTEL and each faculty must choose one mentee for registering the course	-	All HoDs/All Faculty members
e)	Faculty Training Program	Insist each faculty to attend at least one vocational training program Strengthen Value Add-On Courses	-	All HoDs/All Faculty members
4	Student Activities			
a)	Project	Principal advised that All the final year students must do their projects at the most sincere. And all must present their project as a paper in international conferences and National level Journals.		All HoDs/All Faculty members
b)	Extension Activity	Encouraging the students to take part in NSS, YRC and RRC activities		All HoDs/All Students/ Coordinators
c)	Focusing the result	CIA test performance was discussed and coaching for Semester examination was planned for slow learners and must ensure for producing the good results	April	All HoDs/All Faculty members
d)	Placement	Principal insisted to bring more companies for the	All days	Placement


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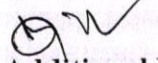


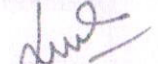
		placement and number of student count in getting placement should be increased		Officer/Placement Coordinator
e)	Feedback	Feedback to be obtained from all the students for all the courses in their respective departments and analysis is to be made	During the end of semester	Hod/ Staff- in-charge for feedback
f)	Professional body	Motivate students to get membership from any one professional forum	-	All HoDs/All Faculty members

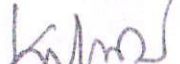
Faculty Signature:

S.No.	Name of the Faculty	Signature
1	Dr.K.P.Arulshri. Chairman,IQAC	
2	Dr.J.Maalmarugan, Director, IQAC	
3	Dr.B.Kavitha, Additional Director, IQAC	
4	Mrs.P.Jayabharathi, Member,IQAC	
5	Mr.D.Arivazhagan, Member,IQAC	
6	Mr.K.Karthikeyan, Member,IQAC	
7	Dr.Mekala, Member,IQAC	
8	Dr.M.Meenakumari, Member, IQAC	
9	Mr.M.Suresh Kumar, Secretary, IQAC	
10	Mr.M.Viramanikandan, AGM & HR –Versa Drives, Idikarai Coimbatore	


IQAC Secretary


IQAC Additional Director


IQAC-Director


Principal

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