



# SRI RANGANATHAR INSTITUTE OF ENGINEERING AND TECHNOLOGY

(Approved by AICTE, New Delhi, Affiliated to Anna University, Chennai)  
(An ISO 9001:2015 Certified Institution)

Athipalayam, Coimbatore - 641 110. Web site: sriet.ac.in Ph: 0422 2697792



ISO 9001:2015

## IQAC FIRST QUARTERLY MEETING



**SRI RANGANATHAR**  
INSTITUTE OF ENGINEERING AND TECHNOLOGY  
(Approved by AICTE, New Delhi, Affiliated to Anna University, Chennai)  
(An ISO 9001:2015 Certified Institution)  
Athipalayam, Coimbatore - 641 110. Web site: www.sriet.ac.in Ph: 0422 2697792



## INTERNAL QUALITY ASSURANCE CELL (IQAC)

03.07.2020

### CIRCULAR

1<sup>st</sup> Meeting of Internal Quality Assurance Cell (IQAC) will be held on 05.07.2020 (10:00 AM to 12:30 PM) at Board room for monitoring the progress and functioning of academic and administrative units. All the members are requested to attend the meeting

Agenda:

1. Action plan for Faculty Activity and Student Activity
2. Action plan for IQAC

  
IQAC DIRECTOR

  
PRINCIPAL

Copy To,  
The Chairman for Kind Information,  
Principal Office  
IQAC Members.



  
PRINCIPAL  
Sri Ranganathar Institute of  
Engineering and Technology  
Athipalayam,  
Coimbatore - 641 110.

 <b>SRI RANGANATHAR</b> <b>INSTITUTE OF ENGINEERING AND TECHNOLOGY</b> <small>(Approved by AICTE, New Delhi, Affiliated to Anna University, Chennai)          (An ISO 9001:2015 Certified Institution)          Athipalayam, Coimbatore - 641 110. Web site: www.sriet.ac.in Ph: 0422 2697792</small>		Doc. No.	QR/C4-19
		Rev. No	00
		Date	05.07.2020
		Page No	1 of 4

### IQAC 1<sup>st</sup> Quarterly Meeting (July, August & September)

Meeting Date and Time	05-07-2020 (10:00 AM to 12:30 PM)
Venue	Board Room

### Academic Year 2020-21

#### Members present in the Meeting:

S.No.	Name of the Faculty	Department
1	Dr.B.Sanjay Gandhi, Chairman,IQAC	Principal
2	Dr.J.Maalmarugan, Director, IQAC	HoD/EEE
3	Dr.B.Kavitha, Additional Director, IQAC	Associate Professor / S&H
4	Mrs.J.Jayabharathi, Member,IQAC	HoD/ECE
5	Mr.S.Om Prakash, Member,IQAC	HoD/Mech
6	L.Pradeep Kumar, Member,IQAC	HoD/CIVIL
7	Dr.S.V.Manemaran, Member,IQAC	HoD/S&H
8	Mrs.C.P.Tamilselvi, Member,IQAC	HoD/CSE
9	Dr.M.Meenakumari, Member, IQAC	Professor/ECE
10	Mr.M.Suresh Kumar, Secretary, IQAC	Associate Professor/CSE
11	Mr.V.Hariharan, GM-Operations & CR, Messer Cutting Systems, Coimbatore	External Expert



  
**PRINCIPAL**  
 Sri Ranganathar Institute of  
 Engineering and Technology  
 Athipalayam,  
 Coimbatore - 641 110.

- At the outset, Dr.B.Sanjay Gandhi,Principal & Chairman-IQAC welcomed all the members for the first meeting of SRIET-IQAC for the Academic year 2020-21. He extended a special welcome to the Mr.V.Hariharan, GM-Operations & CR, Messer Cutting Systems, Coimbatore. The Principal informed the members that the diverse experience, knowledge and skills of these members would go a long way in accomplishing the aims and objectives of SRIET-IQAC.

#### **POINT.1 Action Plan for Faculty and Student Activity;**

The Principal asked Dr. J. Maalmarugan, IQAC Director to present the Action plan for faculty and students activities during the academic year 2020-21.

IQAC director has given the detailed action plan


**CONTROLLED COPY**

**Plan of Action of IQAC is proposed as follow:**

- Motivate the faculty members for undertaking quality research activities and bring out more number of research projects and publications
- Encourage faculty members to apply and organize funded workshops/seminars/conferences in national and international levels
- Strengthen the employability skills of students and campus placement
- Reinforce the Environmental Projects for Green Campus Encourage students to apply theoretical knowledge and come up with innovative projects

SI.No.	Points Discussed	Response from other members	Target Date	Responsibility
<b>1</b>	<b>Faculty Activities</b>			
a)	Publication & Research	Faculty Publications should be increased in all the Department	All days	All HoDs & Staff members
		Faculty with M.E. and M.Phil. qualification are asked to register for doctoral degree	All days	All HoDs & Staff members
b)	Research Proposal	All the faculty members are asked to send the proposal for various funding agencies	All days	All HoDs & Staff members
c)	Workshop /Seminar/Guest lecture	All the department faculty members are asked to organize Workshops, Guest Lectures, Seminars, Conferences, etc.,	All days	All HoDs & Staff members
d)	Industry Visit/Internship	Industrial Visit and Internship have to planned in this semester to enhance students' practical knowledge	All Days	All HoDs & Staff members
e)	Add On course	Based on the meeting held in their respective departments. All the department HoDs are asked to plan the ADD-ON course for the students to build their gap between academics and industries.	All days	All HoDs & Staff members
f)	Extension Activities	NSS, YRC Unnat Bharat Abhiyan Activities must be planned in this semester	All days	NSS Coordinator



  
**PRINCIPAL**  
 Sri Ranganathar Institute of  
 Engineering and Technology  
 Athipalayam,  
 Coimbatore - 641 110.



2		Student Activities		
a)	Internship & Projects	Final year students must plan for their final year project and title has to be confirmed in this semester and if they wish to apply for the industrial project on-duty may be provided for them	All days	All Final year Students/Staff members form all Depts.
b)	Symposium Paper presentation	Second year & Third year students may present their papers and project demos in National level technical symposium conducted by other Institutions to enrich their knowledge in their respective domain	All days	All Second and Third Year Students/Staff members form all Depts.
c)	Participating Seminars/ Workshop	All the faculty members are asked to encourage the students to take part in various workshop and seminar organizing by other institution to develop their knowledge beyond the syllabus	All days	All Students/Staff members form all Depts.
d)	Student Discipline & Academic Performance	i. Student should instructed to come with proper dress code. ii. Student attendance should be monitored regularly.	All days	All Students/Staff members form all Depts.
e)	Implant training & Internship	i. Second year & Third year students must go to Internship to enhance their technical knowledge and also to bridge gap between Institution and Industry, every semester they should go for in implant training. ii. For Final year student going for Internship should be done compulsorily.	At the end of Every Semester	Placement Coordinator of All Depts.
f)	Placement	iii. Placement training should be provided to all the Final year and Third year student should make the student to get placement in reputed companies	Immediate	Placement officer/Placement Coordinator

After discussion, members approved the plan of action of IQAC.

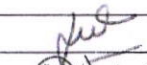

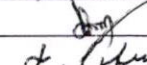
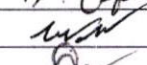
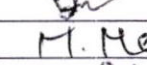
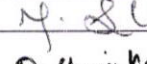
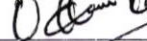



**CONTROLLED COPY**

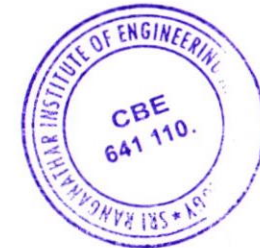
**PRINCIPAL**  
Sri Ranganathar Institute of  
Engineering and Technology  
Athipalayam,  
Coimbatore - 641 110.



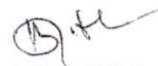
 <p style="text-align: center;"><b>SRI RANGANATHAR</b> INSTITUTE OF ENGINEERING AND TECHNOLOGY (Approved by AICTE, New Delhi, Affiliated to Anna University, Chennai) (An ISO 9001:2015 Certified Institution) Athipalayam, Coimbatore - 641 110. Web site: www.sriet.ac.in Ph: 0422 2697792</p> 	Doc. No.	QR/C4-19
	Rev. No	00
	Date	05.07.2020
	Page No	4 of 4

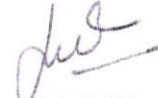
**Faculty Signature:**


S.No.	Name of the Faculty	Signature
1	Dr.B.Sanjay Gandhi, Chairman,IQAC	
2	Dr.J.Maalmarugan, Director, IQAC	
3	Dr.B.Kavitha, Additional Director, IQAC	
4	Mrs.J.Jayabharathi, Member,IQAC	
5	Mr.S.Om Prakash, Member,IQAC	
6	L.Pradeep Kumar, Member,IQAC	
7	Dr.S.V.Manemaran, Member,IQAC	
8	Mrs.C.P.Tamilselvi, Member,IQAC	
9	Dr.M.Meenakumari, Member, IQAC	
10	Mr.M.Suresh Kumar, Secretary, IQAC	
11	Mr.V.Hariharan, GM-Operations & CR, Messer Cutting Systems, Coimbatore	



  
IQAC Secretary

  
IQAC Additional Director

  
IQAC-Director

  
Principal

**Copy to:**

The Chairman for Kind Information,  
Principal Office,  
Internal Quality Assurance Cell Members.

  
**PRINCIPAL**  
Sri Ranganathar Institute of  
Engineering and Technology  
Athipalayam,  
Coimbatore - 641 110.

**CONTROLLED COPY**