



SRI RANGANATHAR INSTITUTE OF ENGINEERING AND TECHNOLOGY

(Approved by AICTE, New Delhi, Affiliated to Anna University, Chennai)

(Accredited by NAAC with Grade "A+") (An ISO 9001:2015 Certified Institution)

Athipalayam, Coimbatore - 641 110. Web site: sriet.ac.in Ph: 0422 2697792



IQAC FIRST QUARTERLY MEETING



SRI RANGANATHAR
INSTITUTE OF ENGINEERING AND TECHNOLOGY
(Approved by AICTE, New Delhi, Affiliated to Anna University, Chennai)
(An ISO 9001:2015 Certified Institution)
Athipalayam, Coimbatore - 641 110. Web site: www.sriet.ac.in Ph: 0422 2697792



INTERNAL QUALITY ASSURANCE CELL (IQAC)

05.07.2021

CIRCULAR

1st Meeting of Internal Quality Assurance Cell (IQAC) will be held on 06.07.2021 (10:00 AM to 12.30 PM) at Board room for monitoring the progress and functioning of academic and administrative units. All the members are requested to attend the meeting

Agenda:

1. Preparation of Academic Calendar for ODD semester 2021-22
2. NAAC progress work
3. Updating of College website
4. Faculty Activity and Student Activity

IQAC DIRECTOR

PRINCIPAL

Copy To,

The Chairman for Kind Information,
Principal Office
IQAC Members.



PRINCIPAL
Sri Ranganathar Institute of
Engineering and Technology
Athipalayam,
Coimbatore - 641 110.

 SRI RANGANATHAR INSTITUTE OF ENGINEERING AND TECHNOLOGY <small>(Approved by AICTE, New Delhi, Affiliated to Anna University, Chennai) (An ISO 9001:2015 Certified Institution) Athipalayam, Coimbatore - 641 110. Web site: www.sriet.ac.in Ph: 0422 2697792</small>		Doc. No.	QR/C4-19
		Rev. No	00
		Date	06.07.2021
		Page No	1 of 4

IQAC 1st Quarterly Meeting (July, August & September)

Meeting Date and Time	06.07.2021 (10:00 AM to 12:30 PM)
Venue	Board Room

Academic Year 2021-22

Members present in the Meeting:

S.No.	Name of the Faculty	Department
1	Dr.K.P.Arulshri, Chairman,IQAC	Principal
2	Dr.J.Maalmarugan, Director, IQAC	HoD/EEE
3	Dr.B.Kavitha, Additional Director, IQAC	Associate Professor / S&H
4	Mrs.J.Jayabharathi, Member,IQAC	HoD/ECE
5	Dr.R.Joselin, Member,IQAC	HoD /Mech
6	Mr.K.Karthikeyan, Member,IQAC	HoD/CIVIL
7	Dr.Mekala, Member,IQAC	HoD/CSE
8	Dr.M.Meenakunari, Member, IQAC	Professor/ECE
9	Mr.M.Suresh Kumar, Secretary, IQAC	Associate Professor/CSE
10	Mr.M.Viramanikandan, AGM & HR –Versa Drives, Idikarai, Coimbatore	External Expert

- At the outset, Dr. K.P. Arulshri, Principal & Chairman-IQAC welcomed all the members for the first meeting of SRIET-IQAC for the Academic year 2021-22. He extended a special welcome to the Mr.M.Viramanikandan, AGM & HR –Versa Drives, Idikarai, Coimbatore.

POINT 1 : Preparation of Academic Calendar

POINT 2 : NAAC progress work

POINT 3 : Updating of College website

CONTROLLED COPY

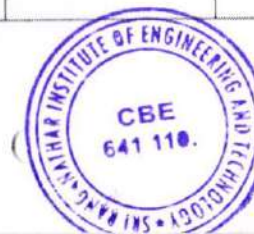



PRINCIPAL
 Sri Ranganathar Institute of
 Engineering and Technology
 Athipalayam,
 Coimbatore - 641 110.

POINT 4 : Faculty Activity and Student Activity

Sl.No.	Points Discussed	Response from other members	Target Date	Responsibility
1	Preparation of Academic Calendar			
a)	Academic Calendar	Committee has taken the decision to prepare academic Calendar for the year 2021-22	Immediate	Exam cell coordinator
2	NAAC progress work			
a)	Progress work	IQAC Director has asked the HODs to present their department NAA/c progress work	-	-
b).	Extension of NAAC submission	IQAC Chairman informed the members that due to some reasons SSR submission has been extended to August 2021	-	-
c).	To collect and Check the criteria wise documents for NAAC	IQAC Director informed all the criteria coordinators to collect and submit the NAAC documents to IQAC Cell for Checking.	Immediate	All Criteria Coordinatorx
3	Updating of College website			
a)	Website Up-dation	IQAC Director asked the CSE HoD to check and update the Institution website as soon as possible	Immediate	All HoDs / CSE Department
4a.	Faculty Activity			
a)	Add On course	All the department HoDs are asked to plan the ADD-ON courses for the students to build their gap between academics and industries.	Immediate	All HoDs & Staff members

CONTROLLED COPY




PRINCIPAL
 Sri Ranganathar Institute of
 Engineering and Technology
 Athipalayam,
 Coimbatore - 641 110.



Doc. No.	QR/C4-19
Rev. No	00
Date	06.07.2021
Page No	3 of 4

b)	NPTEL	IQAC Chairman has asked all the faculty members to register and Write their respective NPTEL course for this Academic Year 2021-22	Immediate	All HoDs & Staff members
c).	Extension Activities	NSS, YRC, RRC and Unnat Bharat Abhiyan Activities must be planned in this semester	All days	NSS Coordinator
4b.	Student Activity			
a)	Participating Seminars/ Workshop	All the faculty members are asked to encourage the students to take part in various workshop and seminar organizing by other institution to develop their knowledge beyond the syllabus	All days	All Students/Staff members form all Dept.
b)	Implant training & Internship and NPTEL course	i. Second year & Third year students must go to Internship to enhance their technical knowledge and also to bridge gap between Institution and Industry, every semester they should go for in implant training.	At the end of the Semester	Placement Coordinator and Class Advisor of All Depts/ All students
		ii. For Final year student going for Internship should be done compulsorily.	At the end of the Semester	
		iii. IQAC Committee asked to do one NPTEL course for all the students every year to enhance their knowledge level.	Immediate	
c)	Placement	Placement training should be provided to all the final year and Third year student should make the student to get placement in reputed companies	All days	Placement officer/ Placement Coordinator / All students

After discussion, members approved the plan of action of IQAC

CONTROLLED COPY



H. J. Jeyaraj
PRINCIPAL
 Sri Ranganathar Institute of
 Engineering and Technology
 Athipalayam,
 Coimbatore - 641 110,



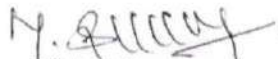
SRI RANGANATHAR
INSTITUTE OF ENGINEERING AND TECHNOLOGY
(Approved by AICTE, New Delhi, Affiliated to Anna University, Chennai)
(An ISO 9001:2015 Certified Institution)
Athipalayam, Coimbatore - 641 110. Web site: www.sriet.ac.in Ph: 0422 2697792



Doc. No.	QR/C4-19
Rev. No	00
Date	06.07.2021
Page No	4 of 4

Faculty Signature:

S.No.	Name of the Faculty	Signature
1	Dr.K.P.Arulshri. Chairman.IQAC	
2	Dr.J.Maalmarugan, Director, IQAC	
3	Dr.B.Kavitha, Additional Director, IQAC	
4	Mrs.P.Jayabharathi, Member,IQAC	
5	Dr.R.Joselin, Member,IQAC	
6	Mr.K.Karthikeyan, Member,IQAC	
7	Dr.Mekala, Member,IQAC	
8	Dr.M.Meenakumari, Member, IQAC	
9	Mr.M.Suresh Kumar, Secretary, IQAC	
10	Mr.M.Viramanikandan, AGM & HR -Versa Drives, Idikarai Coimbatore	


IQAC Secretary


IQAC Additional Director


IQAC-Director


Principal

Copy to:

The Chairman for Kind Information,
Principal Office,
Internal Quality Assurance Cell Members.

CONTROLLED COPY




PRINCIPAL
Sri Ranganathar Institute of
Engineering and Technology
Athipalayam,
Coimbatore - 641 110.