



SRI RANGANATHAR

INSTITUTE OF ENGINEERING AND TECHNOLOGY

(Approved by AICTE, New Delhi, Affiliated to Anna University, Chennai)

(Accredited by NAAC with Grade "A+") (An ISO 9001:2015 Certified Institution)

Athipalayam, Coimbatore - 641 110. Web site: sriet.ac.in Ph: 0422 2697792



IQAC THIRD QUARTERLY MEETING



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INTERNAL QUALITY ASSURANCE CELL (IQAC)

06.01.2022

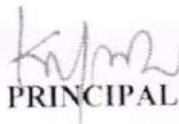
CIRCULAR

3rd Meeting of Internal Quality Assurance Cell (IQAC) will be held on 07.01.2021 (10:00 AM to 12:30 PM) at Board room for monitoring the progress and functioning of academic and administrative units. All the members are requested to attend the meeting

Agenda:

1. Review of previous meeting.
2. Action Plan for NAAC peer team visit.
3. Student and Faculty Activity.


IQAC DIRECTOR


PRINCIPAL

Copy To,

The Chairman for Kind Information,
Principal Office
IQAC Members.




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	Rev. No	00
	Date	07.01.2022
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IQAC 3rd Quarterly Meeting (January, February & March)

Meeting Date and Time	07-01-2022 (10:00 AM to 12:30 PM)
Venue	Board Room

Academic Year 2021-22

Members present in the Meeting:

S.No.	Name of the Faculty	Department
1	Dr.K.P.Arulshri, Chairman,IQAC	Principal
2	Dr.J.Maalmarugan, Director, IQAC	HoD/EEE
3	Dr.B.Kavitha, Additional Director, IQAC	Professor / S&H
4	Mrs.J.Jayabharathi, Member,IQAC	HoD/ECE
5	Dr.R.Joselin, Member,IQAC	HoD /Mech
6	Mr.K.Karthikeyan, Member,IQAC	HoD/CIVIL
7	Dr.Mekala, Member,IQAC	HoD/CSE
8	Dr.M.Meenakunari, Member, IQAC	Professor/ECE
9	Mr.M.Suresh Kumar, Secretary, IQAC	Associate Professor/CSE
10	Mr.Karthikeyan, Director, ARK Automation PVT Ltd, Coimbatore.	External Expert

At the outset, Dr.J.Maalmarugan, HoD/EEE, SRIET & Director-IQAC, welcomed all the members for the third meeting of SRIET-IQAC. He extended a special welcome to Mr.Karthikeyan, Director, ARK Automation PVT Ltd, Coimbatore Member-Industrialist. He informed the members that the recommendations of second IQAC meeting were successfully implemented.

- POINT.1: Review on functioning of IQAC
- POINT 2: Preparation for NAAC Pear Team Visit.
- POINT 3: Student and Faculty Activity.

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Plan of Action of IQAC is proposed and as follows

Sl.No.	Points Discussed	Response from other members	Target Date	Responsibility
1	Review on functioning of IQAC			
a).	Review	IQAC Coordinator briefed about the previous IQAC meeting Minutes which was held on 10/12/2021 and took the approval in the meeting and same was documented.	-	-
2	Preparation for NAAC Peer Team Visit			
a).	Quality metrics Audit	i). IQAC Director informed the HoDs and criteria coordinators that quality metric audit will be made criteria wise within a ten days. ii.). IQAC Director insisted the all criteria coordinator to be prepared with all the NAAC documents criteria wise for making it available during the NAAC peer team members visit..	Jan 3 rd week	HoDs/ All Criteria Coordinators
b).	Peer team Visit	i). IQAC Chairman informed the members that we would be expecting Peer team visit in the month of April / May 2022	April/ May 2022	All HoDs/ Criteria Coordinators
3a	Student and Faculty Activity			
a).	Monthly report	(i) Monthly report from each department shall be submitted to IQAC. All the activities conducted in departments and faculty contributions should be submitted to	Immediate	All HoDs

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