



# SRI RANGANATHAR

**INSTITUTE OF ENGINEERING AND TECHNOLOGY**

(Approved by AICTE, New Delhi, Affiliated to Anna University, Chennai)

Accredited by NAAC with "A+" Grade & ISO 9001:2015 Certified Institution

Athipalayam, Coimbatore - 641 110. Web site: sriet.ac.in Ph: 0422 2697792



## IQAC FOURTH QUARTERLY MEETING



SRIET/ IQAC / CR/ 2023/ 005

**INTERNAL QUALITY ASSURANCE CELL (IQAC)**


03.05.23

**CIRCULAR**

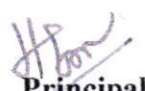
4<sup>th</sup> Meeting of Internal Quality Assurance Cell (IQAC) will be held on 04.05.2023 (11:30 AM to 12:30 PM) at IQAC Board Room for monitoring the progress and functioning of academic and administrative units. All the members are requested to attend the meeting

**Agenda:**

1. Review of previous meeting
2. Faculty and Student Activity
3. Autonomous Process
4. Strategic Plan
5. Curriculum Designing
6. Extension Activities
7. Consultancy Activities


  
IQAC Additional Director

  
IQAC Director

  
Principal

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The Chairman for Kind Information,  
Principal Office,  
IQAC File,  
IQAC Members,  
All HoDs.

  
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**INTERNAL QUALITY ASSURANCE CELL**

**IQAC 4<sup>th</sup> Quarterly Meeting**

Meeting Date and Time	04.05.2023 (11:30 AM to 12:30 PM)
Venue	IQAC Board Room

**Academic Year 2022-23**

**Members present in the Meeting:**

S.No.	Name of the Faculty	Department
1	Dr.H.Ganesan, Principal	Chairperson
2	Mr.J.Elangovan, Technical Director/SRI Groups	Administrative Officer
3	Dr.J.Maalmarugan, HoD/EEE	Director
4	Dr.B.Kavitha, Prof/S&H	Additional Director
5	Mrs.M. Malathi, AP/EEE	IQAC Joint Secretary
6	Mr.A.R.Sivanesh, AP/Mech	IQAC Member
7	Mr.V.R.Mani	Member
8	Mrs.M.Malathi	Member
9	Mrs.U.Nandhini	Member
10	Mrs.R.Priyadharshini	Member
11	Mrs. M. Devipriya	Member
12	Mrs.C.Muthulakshmi, Senior Accountant/SRI Groups	Management Member
13	M.Priyanka, PG/KCT, Coimbatore	Alumni Member
14	R.Ayyanar, Caliber Inter Connect Solutions	Alumni Member
15	M.Dhanush Kumar, IV Year CSE	Student Member
16	Mr.Balasubramanian, Amman Hardware	Parent Member
17	Mr.A.Karthikeyan, Director, ARK Automation	Member from Stakeholder
18	Mr.M.Viramanikandan, AGM/Versa Drives	Member from Employer

At the beginning, Dr.H. Ganesan, Principal, SRIET & Dr.J.Maalmarugan IQAC Director, welcomed all the members for the fourth meeting of SRIET-IQAC. He extended a special welcome to Mr.J.Elangovan Member-IQAC, Technical Director, SRI Mr.Karthikeyan, Director, ARK Automation PVT Ltd, Coimbatore, Dr.M.Mohanraj, Professor/EEE/KCT and Mr.M.Viramanikandan AGM&HR, VERSA Drives.

Mr.J.Elangovan Member,IQAC, Technical Director, SRI Mr.Karthikeyan, Director, ARK Automation PVT Ltd, Coimbatore, Dr.M.Mohanraj, Professor/EEE/KCT, Mr.M.Viramanikandan AGM&HR, VERSA Drives and Mr.R.Ayanar, Alumni attended the meeting in online mode.

**The following points were discussed in the meeting:**

- POINT 1: Review of previous meeting
- POINT 2: Faculty and Student Activity
- POINT 3: Autonomous Process
- POINT 4: Strategic Plan



  
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- POINT 5: Curriculum Designing  
POINT 6: Extension Activities  
POINT 7: LMS

Plan of Action of IQAC is proposed and as follows

Sl.No.	Points Discussed	Response from other members	Target Date	Responsibility
1	<b>Review of previous meeting</b>			
a).	Review	IQAC Director briefed about the previous IQAC meeting Minutes which was held on 08/01/2023 and took the approval in the meeting and same was documented.	-	-
2	<b>Faculty and Student Activity</b>			
a).	End semester report	i). Faculty monthly activity report for the even semester 2022-2023 has to be submitted. (ii) Students monthly activity report for the even semester 2022-23 has to be submitted. (iii). Activities for Students Internships at the end of the semester must be promoted throughout all departments.	Immediate	All HoDs/All Faculty members
b)	FDP/ Seminar/ Workshop	The Principal requested each faculty member to increase the number of events planned and attended in each semester.	Immediate	All HoDs/All Faculty members
c)	NPTEL	The Principal urged every professor to enrol in at least one NPTEL course each semester.	Immediate	All HoDs/All Faculty members
3	<b>Autonomous Process</b>			
a)	Autonomous Process	The Principal has stated that the Autonomous Progress has been going on.	-	All HoDs/All Faculty members
4	<b>Strategic Plan</b>			
a)	Road Map	The Principal requested that all departments should submit a five-year strategic plan.	Immediate	All HoDs
5	<b>Curriculum Designing</b>			
a)	Curriculum	IQAC chairman has given task to the senior members for preparing curriculum for the First and Second Semester.	20.05.2023	All HoDs



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<b>6</b>	<b>Extension Activities</b>			
a)	Extension Activities	i). The principal has given instruction to the extension activity coordinator by enhancing the activities. ii). He also suggested that to establish NCC, Rotract, and Lions Club wings in our institution.	Immediate	Extension Activity Coordinator
<b>7</b>	<b>LMS</b>			
a).	LMS	All of the faculty members have been advised by the Principal to create numerous video lectures for their respective disciplines.	Immediate	All HoDs/All Faculty members

**Faculty Signature:**

S.No.	Name of the Faculty	Signature
1	Dr.H.Ganesan, Principal	
2	Mr.J.Elangovan, Technical Director/SRI Groups	Online
3	Dr.J.Maalmarugan, HoD/EEE	
4	Dr.B.Kavitha, Prof/S&H	
5	Mrs.M. Malathi, AP/EEE	
6	Mr.A.R.Sivanesh, AP/Mech	
7	Mr.V.R.Mani	
8	Mrs.M.Malathi	
9	Mrs.U.Nandhini	
10	Mrs.R.Priyadharshini	
11	Mrs. M. Devipriya	
12	Mrs.C.Muthulakshmi, Senior Accountant/SRI Groups	Online
13	M.Priyanka, PG/KCT, Coimbatore	Online
14	R.Ayyanar, Caliber Inter Connect Solutions	online
15	M.Dhanush Kumar, IV Year CSE	M. Dhanush Kumar.
16	Mr.Balasubramanian, Amman Hardware	Online
17	Mr.A.Karthikeyan, Director, ARK Automation	Online

 **IQAC Secretary**     
  **IQAC Additional Director**     
  **IQAC-Director**     
  **Principal**

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## ACTION TAKEN REPORT FOR FOURTH QUARTERLY MEETING



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## Action Taken Report for - IQAC 4<sup>th</sup> Quarterly Meeting held on 04.05.2023

Sl.No.	Points Discussed	Response from other members	Target Date	Responsibility	Action Taken
1.	<b>FACULTY AND STUDENT ACTIVITY</b>				
a)	End semester report	i). Faculty monthly activity report for the even semester 2022-2023 has to be submitted. (ii) Students monthly activity report for the even semester 2022-23 has to be submitted. (iii). Activities for Students Internships at the end of the semester must be promoted throughout all departments.	Immediate	All HoDs/All Faculty members	i) Faculty monthly activity report for the even semester 2022-23 has prepared and submitted. ii) Student monthly activity report for the even semester 2022-23 has prepared and submitted. iii) Activities for Students Internships are promoted throughout all departments.
b)	FDP/ Seminar/ Workshop	The Principal requested each faculty member to increase the number of events planned and attended in each semester.	Immediate	All HoDs/All Faculty members	Many faculty members were attended FDP in different fields. So the number has been increased.
c)	NPTEL	The Principal urged every professor to enroll in at least one NPTEL course each semester.	Immediate	All HoDs/All Faculty members	Many faculty members and students from all departments have registered NPTEL course in different discipline.
2.	<b>AUTONOMOUS PROCESS</b>				
a)	Autonomous Process	The Principal has stated that the Autonomous Progress has been going on.	-	All HoDs/All Faculty members	The autonomous work process is under progress.
3.	<b>STRATEGIC PLAN</b>				
a)	Road Map	The Principal requested that all departments should	Immediate	All HoDs	The Principal has received five-



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		submit a five-year strategic plan.			year strategic plans from all departments.
4.	<b>CURRICULUM DESIGNING</b>				
a)	Curriculum	IQAC chairman has given task to the senior members for preparing curriculum for the First and Second Semester.	20.05.2023	All HoDs	Curriculum for the First and Second Semesters was designed by senior members and submitted to the IQAC chairman
5.	<b>EXTENSION ACTIVITIES</b>				
a).	Extension Activities	i). The principal has given instruction to the extension activity coordinator by enhancing the activities. ii). He also suggested that to establish NCC, Rotract, and Lions Club wings in our institution.	Immediate	Extension Activity Coordinator	i). The coordinator of extension activities has organized many programmes to improve the activities.
6.	<b>LMS</b>				
b).	LMS	All of the faculty members have been advised by the Principal to create numerous video lectures for their respective disciplines.	Immediate	All Faculty members	Faculty members have recorded video lectures for their specific fields and posted them to the college website.

*[Signature]*  
 IQAC Secretary

*[Signature]*  
 IQAC Additional Director

*[Signature]*  
 IQAC-Director

*[Signature]*  
 Principal

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