



SRI RANGANATHAR
INSTITUTE OF ENGINEERING AND TECHNOLOGY
(Approved by AICTE, New Delhi, Affiliated to Anna University, Chennai)
Accredited by NAAC with "A+" Grade & ISO 9001:2015 Certified Institution
Athipalayam, Coimbatore - 641 110. Web site: sriet.ac.in Ph: 0422 2697792



IQAC FOURTH QUARTERLY MEETING



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SRIET/ IQAC / CR/ 2023-24/ 006

INTERNAL QUALITY ASSURANCE CELL (IQAC)

08.05.2024

CIRCULAR

Fourth Meeting of Internal Quality Assurance Cell (IQAC) will be held on 10.05.2024 (10:15 AM to 11:30 AM) at IQAC Board room for monitoring the progress and functioning of academic and administrative units. All the members are requested to attend the meeting

Agenda:

1. Review of previous meeting
2. NBA – Progress
3. Institution Innovation Council
4. Faculty Activity and Student Activity
5. MSME - Progress



IQAC Director


Principal

Copy to,

The Chairman for Kind Information,
Principal Office,
All HoDs,
IQAC Members.




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Coimbatore - 641 110.





IQAC Fourth Quarterly Meeting

Meeting Date and Time	10.05.2024 (10:15 AM to 11:40 AM)
Venue	IQAC Board Room

Academic Year 2023-24

Members present in the Meeting:

S.No.	Name of the Faculty	Department
1	Dr. H. Ganesan, Principal, SRIET	IQAC Chairman
2	Mr. J. Elangovan, Technical Director/ SRI Groups	Administrative Officer
3	Dr. B. Kavitha, Professor/ Chemistry	IQAC Additional Director/ Member
4	Mr. M. Suresh Kumar, Assistant Professor / CSE	IQAC Secretary/ Member
5	Mr. V.R Mani, Assistant Professor /ECE	IQAC Member
6	Mr. P. Meenakshisundaram, Assistant Professor /EEE	IQAC Member
7	Mr. A. R Sivanesh, Assistant Professor / MECH	IQAC Member
8	Mrs. U. Nandhini, Assistant Professor / CIVIL	IQAC Member
9	Mrs. R. Priyadharshini, Assistant Professor /CSE	IQAC Member
10	Mrs. B. Dhakshinamoorthy, Assistant Professor /S&H	IQAC Member
11	Mrs. C. Muthulakshmi Accounts Manager / SRI Groups	Management Member
12	R. Chandrasekhar- OLT Tutor, Focus Edumatics PVT LTD	Alumni
13	R. Ayyanar, Calibar Inter Connect Solution	Alumni
14	D. Punithashree, Final Year CSE	Student Member
15	Mr. Durai, Mason	Parent Member
16	Mr. Karthikeyan, Director/ARK Automation	Member from Stakeholder
17	Mr. M. Viramanikandan, AGM & Versa Drives	Member from Employer
18	Dr. J. Maalmarugan, Professor & Head/ EEE	IQAC Director

The fourth SRIET-IQAC meeting was welcomed by Dr. H. Ganesan, Principal SRIET and Dr. J. Maalmarugan, Director-IQAC. The following people were cordially welcomed: Mr. M. Viramanikandan, AGM&HR, VERSA Drives; Mr. Karthikeyan, Director, ARK Automation PVT Ltd, Coimbatore and Mr. J. Elangovan, Member IQAC, Technical Director, SRI.

The meeting was held virtually and was attended by Mr. J. Elangovan member IQAC and the Technical director at SRI; Mr. Karthikeyan, Director of ARK Automation PVT Ltd, Coimbatore; Mr. M. Viramanikandan, AGM&HR, VERSA Drives; Mrs. C. Muthulakshmi, Accounts Manager/SRI Groups; R. Chandrasekhar, Alumni; and Mr. R. Ayanar, Alumni.

The following points were discussed in the meeting:

1. Review of previous meeting
2. NBA – Progress
3. Institution Innovation Council
4. Faculty Activity and Student Activity
5. MSME - Progress




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Plan of Action of IQAC is proposed and as follows

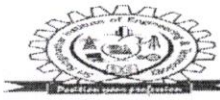
Sl.No.	Points Discussed	Response from other members	Target Date	Responsibility
1	Review of previous meeting			
a)	Review	The IQAC Director produced and recorded the minutes of the previous IQAC meeting, which were approved directly on January 22, 2024.	-	-
2	NBA - Progress			
a).	NBA Progress	The Principal asked regular audits on every criterion.	Immediate	NBA Coordinators / HoDs
3	Institution Innovation Council			
a).	IIC	The Principal noted that the IIC calendar activities must be regularly recorded and followed to.	Immediate	IIC Coordinators / HoDs
4	Faculty and Students Activity			
a)	Journal Publications	<p>i. The faculty members who have written book chapters, conference papers, and journal articles in reputable periodicals have been acknowledged by the principal.</p> <p>ii. He additionally encouraged faculty members to give publications with full attention.</p>	Immediate	All HoDs/All Faculty members
cb	Library Usage	<p>i. The Central Library needs to be used more efficiently by faculty members and students alike.</p> <p>ii. The head department library needs to keep a close watch on things and submit a report once a week to the Principal.</p>	Immediate	All HoDs/All Faculty members Department Library Incharge
d)	Placement	<p>i. This Academic Year, 35 companies have visited our campus stated by the principal.</p> <p>ii. Furthermore, he gave recognition to the students who were placed in different companies.</p>	-	Placement Coordinators
5	MSME Progress			
a)	MSME Progress	<p>i. The IQAC Director advised that opening a bank account is required in order to receive MSME funds.</p> <p>ii. Additionally, he stated that the MSME portal's Mandatory form for the project must be completed by the end of this month.</p>	Immediate	MSME Coordinators



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Faculty Signature:

S.No.	Name of the Faculty	Signature
1	Dr. H. Ganesan, Principal, SRIET	<i>H. Ganesan</i>
2	Mr. J. Elangovan, Technical Director/ SRI Groups	<i>J. Elangovan</i>
3	Dr. B. Kavitha, Professor/ Chemistry	<i>B. Kavitha</i>
4	Mr. M. Suresh Kumar, Assistant Professor / CSE	<i>M. Suresh Kumar</i>
5	Mr. V.R Mani, Assistant Professor /ECE	<i>V.R Mani</i>
6	Mr. P. Meenakshisundaram, Assistant Professor /EEE	<i>P. Meenakshisundaram</i>
7	Mr. A. R Sivanesh, Assistant Professor / MECH	<i>A. R Sivanesh</i>
8	Mrs. U. Nandhini, Assistant Professor / CIVIL	<i>U. Nandhini</i>
9	Mrs. R. Priyadarshini, Assistant Professor /CSE	<i>R. Priyadarshini</i>
10	Mrs. B. Dhakshinamoorthy, Assistant Professor /S&H	<i>B. Dhakshinamoorthy</i>
11	Mrs. C. Muthulakshmi, Accounts Manager / SRI Groups	<i>C. Muthulakshmi</i>
12	S. Chandrasekhar- OLT Tutor, Focus Edumatics PVT LTD	<i>S. Chandrasekhar</i>
13	R. Ayyanar, Calibar Inter Connect Solution	<i>R. Ayyanar</i>
14	E. Punithashree, Final Year CSE	<i>E. Punithashree</i>
15	Mr. Durai, Mason	<i>Durai</i>
16	Mr. Karthikeyan, Director/ARK Automation	<i>Karthikeyan</i>
17	Mr. M. Viramanikandan, AGM & Versa Drives	<i>M. Viramanikandan</i>
18	Dr. J. Maalmarugan, Professor & Head/ EEE	<i>J. Maalmarugan</i>

[Signature]
 IQAC Secretary

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 IQAC Additional Director

[Signature]
 IQAC-Director

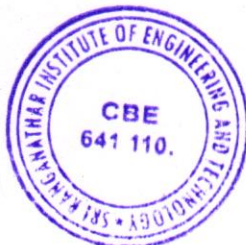
[Signature]
 Principal

Copy to:

The Chairman for Kind Information,
 Principal Office,
 Internal Quality Assurance Cell Members.

[Signature]

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ACTION TAKEN REPORT FOR FOURTH QUARTERLY MEETING



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Action Taken Report for - IQAC 4th Quarterly Meeting Held on 10.05.2024

Sl. No.	Points Discussed	Response from other members	Target Date	Responsibility	Action Taken
1.	REVIEW OF PREVIOUS MEETING				
a)	Review	The IQAC Director produced and recorded the minutes of the previous IQAC meeting, which were approved directly on January 22, 2024.	-	-	-
2	NBA PROGRESS				
a).	NBA Progress	The Principal asked regular audits on every criterion.	Immediate	NBA Coordinators / HoDs	NBA Coordinators conducted an audit across all departments.
3	Institution Innovation Council				
a).	IIC	The Principal noted that the IIC calendar activities must be regularly recorded and followed to.	Immediate	IIC Coordinators / HoDs	IIC department coordinators carry out activities on a regular basis as instructed by the coordinator.
4.	FACULTY AND STUDENT ACTIVITY				
a)	Journal Publications	i. The faculty members who have written book chapters, conference papers, and journal articles in reputable periodicals have been acknowledged by the principal. ii. He additionally encouraged faculty members to give publications with full attention.	Immediate	All HoDs/All Faculty members	Our faculty members have published 23 journals in reputable periodicals and five book chapters at the internationally level.
b)	Library Usage	i. The Central Library needs to be used more efficiently by faculty members and students alike.	Immediate	All HoDs/All Faculty members	i. Both staff and students make frequent use of the central library.



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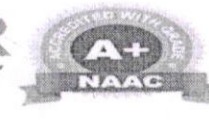
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		ii. The head department library needs to keep a close watch on things and submit a report once a week to the Principal.	Immediate	Department Library In-charge	ii. The department's library in-charge kept an eye on things and notified the principal.
c)	Placement	i. This Academic Year, 35 companies have visited our campus stated by the principal. ii. Furthermore, he gave recognition to the students who were placed in different companies.	-	Placement Coordinators	A total of 167 students were placed with reputable companies.
5.	MSME Progress				
a)	MSME Progress	i. The IQAC Director advised that opening a bank account is required in order to receive MSME funds. ii. Additionally, he stated that the MSME portal's Mandatory form for the project must be completed by the end of this month.	Immediate	MSME Coordinators	I. The bank account for receiving MSME funds has been created following IQAC director's instructions. 2. The MSME portal's mandatory format for the project has been completed.


IQAC Secretary


IQAC Additional Director


IQAC-Director


Principal

Copy to:

The Chairman for Kind Information,
Principal Office,
IQAC Members.
All HoDs,
IQAC File.



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