



SRI RANGANATHAR **INSTITUTE OF ENGINEERING AND TECHNOLOGY** **(An Autonomous Institution)**



(Approved by AICTE, New Delhi, Affiliated to Anna University, Chennai)
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OFFICE OF THE CONTROLLER OF EXAMINATIONS

General Instructions to the Students/Candidates for appearing in the Examination

- Students have to keep their College ID card and Hall Ticket with them while entering the Exam Hall without fail.
- It is essential to adhere to a formal dress code while in the exam hall.
- Make sure that the ID card and Hall Ticket are not tampered or damaged.
- Make sure that student's affix their signature on the hall ticket without fail.
- Don't carry any electronic gadget including Mobile, Bluetooth headset, Smart watch etc. inside the hall.
- Only permitted calculators are allowed.
- Check all your places thoroughly, above the desk for any scribbling or writing and under the desk for old question papers and other paper pieces. If anything is found later you will be responsible.
- Writing pad calculator covers, pencil pouches, all the wrappers of eraser, sharpener, ruler/scale etc. have to be removed?
- Don't bring any eatables and chew any bubble gum inside the hall.
- After receiving the question paper write your register number without fail. Don't write any other information, scribbling, drawing pictures, putting tick marks in the questions or blanks etc. in the question paper. It will be considered as malpractice.
- After receiving the answer booklet, check for the Chief Superintendent seal and also all the pages of the answer booklet or any damage or stitching issues. If so, inform the hall superintendent and change the answer booklet before starting the exam.
- Don't write your name or register number or any sort of identification marks or symbols in the answer booklet other than in the front page. If not, your

paper will not be evaluated.

- No additional papers will be provided; only the graph or any other requirements need will be provided.
- Instructed to write your register number and other information correctly in the answer booklet. If you had made mistake in your writings, seek assistance from the hall superintendent.
- Strike off the un-written pages and spaces with black or blue pen.
- Instructed to write the exam with blue or black pen, don't use other colours to write the exam.
- Don't turn or disturb your neighbour's in the hall. If anything is required remain in your place and seek help of the hall superintendent.
- Water will be provided in the exam hall and if required transparent water bottle may be carried with the proper permission.
- After writing the exam, don't forget to fill the number of pages written in the first page of the answer booklet.
- No student will be allowed to get out of the exam hall during the exam hours. Refresh yourself before entering the exam hall.
- Frisking will be done prior to your entry into the exam hall. Kindly cooperate with the staff members.



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